

Kamloops TSA

Sustainable Forest Management Plan



2009 Addendum to the 2008 Plan

Background to the 2009 SFM Plan Addendum:

The Canadian Standards Association (CSA) Sustainable Forest Management (SFM) Z809-03 standard has been under review for more than two years, and the revised standard (Z809-08) was expected to have been released in the early part of 2008. However, unanticipated delays in the approval and issuance of the new standard have resulted in a situation where, as of December 2008, the new standard was still not approved - but is expected by March 31, 2009.

As a result of the situation described above, participating licencees proposed to members of the Kamloops Public Advisory Group that rather than a full re-write of the 2008 SFM Plan for 2009, the 2008 Plan should be extended to cover the calendar year 2009, subject to amendments agreed to by the PAG in 2008. This alternative to a full re-write of the 2008 Plan was approved by the PAG at the December 3, 2008 meeting.

Accordingly, this document has been prepared to facilitate the efficient and cost effective transition from the standards contained in the Z809-03 document, and the pending requirements of the yet-to-be-approved CSA SFM Z809-08 standard.

This document accomplishes three things, specifically:

1. Formally extends the 2008 Plan, in its entirety, to cover the calendar year 2009 - subject to the amendments contained in the tables and text comprising this document.
2. Consolidates and describes those amendments to the 2008 plan which were agreed to, and documented in the minutes of Kamloops Public Advisory Group meetings held in Kamloops on the following dates:
 - March 27th, 2008
 - December 3rd, 2008
3. Provides SFM Licencees with operational guidance related to their activities in 2009 and the reporting requirements of the 2009 Monitoring Report.

Over the course of 2009, the PAG and Licencees will be guided by this extension to the 2008 SFM Plan while at the same time working on re-writing the SFM Plan to meet the new requirements of the Z809-08 standard in preparation for producing a Z809-08 compliant SFM plan in 2010.

Agreed revisions to the Plan, not captured in the tables which follow include:

- NRFL activities will be more extensively described in subsequent SFM Plans.
- A statement will be included in subsequent Plans indicating that the rights and responsibilities of non-signatory's to the SFMP will be respected
- Some sections of the SFM Plan are becoming dated, with references to legislation and processes no longer in place. Agreed that these oversights will be removed in next full re-issue of the SFM Plan.

The tables which follow, and the revised and attached Terms of Reference for the Kamloops Public Advisory Group, complete this document.

Summary of Agreed Changes to the 2008 Plan for 2009

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
2	Level Of Conformance To Riparian Management Area And Lakeshore Commitments Contained Within Plans.	
	<p>Target</p> <ol style="list-style-type: none"> 1. Licencees will report, for cutblocks greater than 10 hectares, the number of cutblocks with wildlife tree patches and/or individual trees/stubs within the cutblock versus the total number of cutblocks greater than 10 ha in size upon completion of harvest, during the reporting year. 2. On the blocks that do have individual wildlife trees/stubs and/or associated wildlife tree patches, licencees will also report the percentage of blocks that had dispersed individual trees, stubs or small (<0.25 ha) patches. <p>Reporting against target “b” is limited to blocks harvested during the reporting year that had the original SP signed after January 1st, 2007.</p> <p>Variance For Targets a and b: 10%</p> <p>Minus 5 percent. Variance to accommodate nonconformance to plans that have little or no impact to the environment and/or to the social and ecological objectives of lakeshore areas.⁷</p>	<p>Revision: The PAG agreed to amend the variance description to include Safety amongst the considerations.</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
8	Identification And Protection Of Wildlife (Mammals, Birds, Reptiles, Fish And Amphibians) At Risk.	
	<p>Target</p> <p>Proactive targets established in accordance with non-legally binding guidelines and best practices:</p> <ol style="list-style-type: none"> On an annual basis, obtain from the Conservation Data Centre, the location of known Red-listed species within the TSA. Where there is a documented, mapped (GPS/UTM) and field verified occurrence of a critical habitat feature (e.g. den, lick, nest) for a Red-listed species operations achieve 100% consistency with SP measures deemed necessary by a TSA licensee to prevent adverse harm. Based on the potential level of impact to the TSA, participate in the consultation process led by the Ministry of Environment and the Ministry of Forests and Range, in the identification of Ungulate Winter Range and Wildlife Habitat Areas and the development of General Wildlife Measures. <p>Reporting</p> <ol style="list-style-type: none"> Licencees report yes/no as to whether target achieved. Licencees report the number of cutblocks where there is a documented, mapped (GPS/UTM) and field verified occurrence of a critical habitat feature (e.g. den, lick, nest) for a Red-listed species and the number of these cutblocks where 100% consistency with SP measures, deemed necessary to prevent adverse harm, were achieved. Reporting against the target is limited to blocks harvested during the reporting year that had the original SP signed after January 1st, 2007. Licencees summarize applicable consultation processes they participated in. 	<p>Revision:</p> <p>Licencees have agreed to the inclusion of both red-listed and blue-listed species on subsequent SFM Plans and Monitoring Reports. There are yet some details to be worked out such as which List are they working from (i.e. SARA or COSEWIC or some combination of the two).</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
11	Annual Harvest Level Relative To Annual Allocation.	
	<p>Target Harvest the annual cut allocation for the year consistent with the Cut Control Regulation and Policy.</p> <p>Reporting Licencees will report the harvest level allocated for each licence and harvest level cut (cut control volume) for the past reporting year.</p>	<p>Revision: The PAG Committee has agreed that Indicator 11 be amended on all future Monitoring Reports and Plans to include Total Harvest Volume – Not Just AAC Billable Volume.</p> <p>Note: This change has already been agreed to by Licencees and should be reflected on the 2008 Monitoring Report</p>

12	Incorporation Of Traditional Knowledge, Non-Timber Resources, And Cultural And Spiritual Values In Forest Planning, Where Available.	
	<p>Target</p> <ol style="list-style-type: none"> a. Open communications with local First Nations during Operational Plan reviews will include consideration of and will manage for, where appropriate traditional knowledge, non-timber resources, and cultural and spiritual values. b. TSA Licencees respond to all written requests for communication from First Nations c. Incorporation of traditional knowledge, non-timber resources, and cultural and spiritual values in forest planning, where available. <p>Licencees will report:</p> <ol style="list-style-type: none"> a. Number of meetings and meaningful communications with First Nations that included management and protection of traditional knowledge, non-timber resources, and cultural and spiritual values; and, b. Licencees will report on the number of written requests for communication from First Nations versus the number of responses made to First Nations. Reporting is on a one to one ratio (one response for each request) <p>Number of cutblocks where specific actions were requested and were taken, using traditional knowledge where available, to manage for and/or protect non-timber resources, and cultural and spiritual values.</p>	<p>Revision: It was agreed by members of the PAG that Indicator 12 be amended in the Plan and Monitoring report to require and report, respectively, on the types of consultations/issues discussed. Currently only the number of such meetings is summarized</p> <p>Note: This change has already been agreed to by Licencees and should be reflected on the 2008 Monitoring Report.</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
14	Number Of Months For Road Cut And Fill Slope Seeding Application.	
	<p>Target All planned road cut and fill slope seeding application carried out within 12 months of completed road construction on suitable sites</p> <p>Reporting Licencees will report the average time for road cut and fill slope seeding application on areas of new road construction during the reporting year.</p>	<p>Revision: It was agreed by members of the PAG Committee that Indicator 14 be amended to require the use of “certified” seed in all re-seeding applications. The Monitoring Report will similarly require reporting on the amount of certified seed used.</p>

16	Level Of Participation In The Annual Reporting Of Results And The Number Of Advisory Group Meetings Held Annually.	
	<p>Target 100 percent participation in the SFM Plan monitoring process and hold at least one meeting per year with the SFM Public Advisory Group to review results.</p> <p>Reporting Licencees will report a yes/no answer whether or not they contributed to the annual report and a yes/no answer if they participated in a meeting with the SFM Public Advisory Group.</p>	<p>Revision: It was agreed that The Terms of Reference be amended to include two meetings per year and one Field Trip as the minimum number of meetings/year. In addition, as required by the new Z809-08 standard, attendance at future PAG meeting will be tracked and reasons for non-attendance noted.</p>

17	Number Of Registrations To A Recognized Third Party Certification.	
	<p>Target Maintain and/or increase the number of registrations to a recognized third party certification.</p> <p>Reporting Licencees will report the number of registrations to a recognized third party certification that apply over the TSA area for the reporting period</p>	<p>Revision: It was agreed by the members that Indicator 17 will be dropped entirely. In its place, reference will be made to other systems within the body (text) of the future SFM Plans.</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
19	Percent Of Affected Ranchers With Whom Forest Planning Is Discussed.	
	<p>Target Where forest operations are planned within range units, the forest licensee will meet annually with the rancher to help ensure forest operations will not adversely affect existing animal unit months (AUM's).</p> <p>Reporting Licensees will report percent of ranchers affected by planned operations that were communicated with during the reporting period.</p>	<p>Revision: It was agreed to by the PAG committee that future Monitoring Reports will include a list of sample communications with Ranchers.</p> <p>Note: This request has been agreed to, sample communications will be included in the 2008 Monitoring Report.</p>

20	Level Of Conformance To Strategies In Plans Designed To Achieve Preservation, Retention And Partial Retention Of Visual Quality Objectives.	
	<p>Target 100 percent conformance to strategies contained in plans.</p> <p>Reporting Licensees will report on the number of harvested blocks that achieve the visual intent as described in plans versus the number of blocks harvested within the past year that had preservation, retention or partial retention visual quality objectives.</p> <p>Variance Minus 5 percent.</p>	<p>Revision: It was agreed to by the PAG Committee that the 5% “variance” currently allowed on the Target for Indicator 20 be removed.</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
22	Forest Age Class Distribution	
	<p>Target Progress towards a stable forest age class distribution on the timber harvesting land base where each age class to 100 years old [1 (1 to 20), 2 (21-40), 3 (41-60), 4 (61 to 80) and 5 (81 to 100)] occupies at least 8.5% of the timber harvesting land base. Three age classes meet this target within 50 years.</p> <p>Reporting Licencee report the current age class distribution as last reported by a Timber Supply Review</p> <p>Variance Attaining age class balance earlier a benefit. Later – 20 years.</p>	<p>Revision: The “awkward” wording of the “variance” allowed for the Indicator 22 Target included in the current Plan should be reviewed. The meaning will be clarified by the Facilitator for discussion/circulation with the PAG at a future meeting</p>

27	Public Awareness Of The SFM Plan	
	<p>Target</p> <p>a. Licencees will keep members of the public informed of TSA strategies being developed, and planning occurring by:</p> <ul style="list-style-type: none"> • Maintaining a website • Circulating SFM Plan and other information to the public at least annually (news release/leaflet/open house/Local Resource Use Plan etc.) <p>b. TSA Licencees respond to all written requests from the public for communication within 30 days of their receipt.</p> <p>Reporting</p> <p>a. Licencees will report a yes/no answer as to whether the web site is being maintained, and whether SFM Plan and other information was made publicly available in the last year. Similar to Indicator 28</p> <p>Licencees will report on the number of responses sent out by licencees compared to the number of written requests for communication. Report the average timeline for response.</p>	<p>Revision: It was agreed to by the PAG Committee that future Monitoring Reports will include information on the Number of “Hits” on the SFM Website.</p>

Ind. #	Indicator Name	Change to the 2008 Plan for 2009
29	Report On Number Of Research And Extension Initiatives Licencees Have Participated In.	
	<p>Target</p> <p>a. TSA licencees will participate in research and extension activities.</p> <p>b. Identify priorities for reinvestment in the forest sector through the TSA committee annual review and support of research programs and strategies.</p> <p>Reporting:</p> <p>Licencees will report a yes/no answer with respect to their direct or indirect representation on the Forest Research Extension Partnership. Licencees will report a yes/no answer as to whether their TSA wide research results were shared with members of the public advisory group. Licencees will provide an indication of the type of research that is being undertaken and the value and applicability of this research to sustainable forest management.</p>	<p>Revision:</p> <p>It was agreed to by the PAG committee that future SFM Plans should include some indications of the results of the various research projects included in the Plan Appendix</p>

30	Percent Of Harvested Cutblocks Having Three Or More Tree Species Identified In The Free Growing Inventory.	
	<p>Target</p> <p>70 percent of cutblocks harvested will have three or more tree species (includes conifer and deciduous comprising one percent or more of total trees) in the free growing survey.</p> <p>Monitoring</p> <p>To enable reporting, the following steps will occur:</p> <ol style="list-style-type: none"> 1. An information system will be used to generate a list of cutblocks that were declared free growing during the reporting period. 2. An information system will be used to track information on free growing survey (inventory label) and a summary will be generated of field survey information, showing tree species present at free growing. <p>The average (in percent) of the leading tree species for those cutblocks having three or more species, will be identified in the report.</p>	<p>Revision:</p> <p>The PAG Agreed with the proposal to reduce the target of 70% of harvested cutblocks having 3 or more tree species in the Free-Growing Surveys to 2 or more tree species within the ESSF Biogeoclimatic Zone. Subsequent SFM Plans and Monitoring Reports will reflect this change</p>

SFM Advisory Group Terms of Reference and Procedures

Kamloops Timber Supply Area (TSA) Sustainable Forest Management Plan

SFM Advisory Group Terms of Reference and Procedures

August 31, 2000

Revised November 30, 2006

Revised, December 3, 2008

1. Introduction

The purpose of the Terms of Reference and Procedures is to define the goals, tasks, roles and procedures that will guide the development of the Kamloops TSA Sustainable Forest Management (SFM) Plan. The SFM Plan will be developed based on the Canadian Standards Association (CSA) Standard CAN/CSA-Z809 and will be complementary to previous work done by the Kamloops LRMP.

The Terms of Reference and Procedures include the following sections:

- Goals
- Operating guidelines
- Timelines
- Conflict of Interest
- Roles and responsibilities
- Resources
- Decision-making process
- Information
- Communication
- Changes to the process.

2. Goals

The goals of the process are to:

- Develop a SFM plan in accordance with the CSA guidelines
- Develop procedures for monitoring the effectiveness of the SFM Plan.
- Provide ongoing public input into the implementation, monitoring and continual improvement of the SFM Plan.
- Maintain an active and open public participation process.

SFM Advisory Group Terms of Reference and Procedures

3. Roles and responsibilities

The SFM Advisory Group will include a cross-section of participants with varying interests and backgrounds. First Nation participation in the advisory group is valued and will be encouraged. First Nation participation in the Advisory Group is without prejudice to their Aboriginal and treaty rights. Government participation and support is valued, particularly in the capacity of technical advisor on how the SFM Plan aligns with legislation, policy and government direction. Public members may belong to groups or organizations interested in the SFM Plan, and may report back to those groups or organizations. However, public members agree that their participation as a member of the Advisory Group is based on their personal interests and views. The roles and responsibilities of the public and First Nations participants in the process are to assist the TSA licensees in developing the SFM Plan by:

- identifying local values that relate to the Canadian Council of Forest Ministers (CCFM) SFM criteria and elements
- developing objectives that describe a desired future state or condition for each value
- selecting indicators to be used to assess progress in meeting objectives
- establishing one or more targets for each indicator that provide a clear, specific statement of expected results
- developing procedures for monitoring the effectiveness of the SFM Plan.

A facilitator will be engaged to assist the SFM Advisory Group in its work. The role of the facilitator is to:

- facilitate advisory group meetings
- prepare agendas and summaries for meetings
- prepare a work plan and time table for the process
- assist participants in developing recommendations for the SFM Plan.
- Implement operating guidelines (Sec 4)

4. Operating Guidelines

The SFM Plan will be developed by the Kamloops TSA Licensees based on advice and recommendations provided by the SFM Advisory Group. A draft meeting agenda will be prepared and distributed prior to meetings. The draft agenda will describe meeting objectives and provide agenda topics with time lines for discussion and conclusion. The meeting agenda is open for revision until it is reviewed and agreed to at the start of the meeting. Thereafter the agenda can only be revised with the consensus of the group. Participants in the process will:

- contribute to the development of the SFM Plan
- attend meetings on a regular basis (2 meetings per year and one Field Trip are the minimum number of meetings/year)
- consider the views of others in developing recommendations
- work with the facilitator and group members to achieve meeting objectives and conclusion of agenda items within agreed to time frames (active, succinct participation)
- while actively participating, allow other members sufficient time and opportunity to participate (share the floor).
- act in “good faith” in all aspects of the process

SFM Advisory Group Terms of Reference and Procedures

- aim to reach decisions on the basis of consensus (refer to Sec 5)
- support an open and transparent process in both the development and implementation of the SFM Plan.

Participation in the SFM Advisory Group is open to all interested members of the public.

Some Public Members of the PAG may elect to be *Partial Participants* in the process (by indicating such to the Facilitator). Partial Participants will receive notification when copies of the annually produced SFM Plans and Monitoring Reports are available electronically, and are not expected to participate in the regular PAG Meetings.

The SFM Plan for the Kamloops TSA will comply with all existing legislation and policy and will be consistent with the strategic direction and intent in the Kamloops LRMP.

The long-standing rights and title of First Nations will be recognized in the development of the SFM Plan.

Sustainable ecosystem management will be characterized by resource management practices that recognize and respect First Nations interests and values, and are ecologically sound, scientifically based, socially and culturally responsible.

5. Decision-making process

Participants in the SFM Plan process aim to reach decisions on the basis of consensus. Consensus is defined as “general agreement by all participants on a recommendation or on the final SFM Plan”.

In negotiating to reach consensus, participants agree to:

- negotiate in good faith
- state concerns openly and directly and as interests rather than positions¹
- listen carefully, ask questions and educate themselves regarding the interests of others
- share relevant information.

When consensus is reached, a written record of the agreement will be recorded in the meeting summary.

If consensus is not achieved, the facilitator will assist the participants in resolving their differences through the application of interest-based negotiation procedures. If consensus is still not achieved, the participants will agree to disagree and the options defined in the negotiation process will be recorded in the meeting summary. The licensees will consider all options in development of the final SFM plan and will provide a written explanation for decisions taken where consensus was not achieved.

¹ Interests are defined as the needs, wants, fears and concerns that are connected to an issue. Positions are defined as a predetermined solution to a problem without consideration for the interests of others.

SFM Advisory Group Terms of Reference and Procedures

Consensus will not be required for housekeeping items such as scheduling meeting dates and locations.

6. Resources

Public participants traveling from outside the Kamloops area to attend meetings will be reimbursed at a rate equivalent to the provincial government Group I rate.

Expenses incurred in the development of this Plan will be the responsibility of the forest licensees within the Kamloops TSA.

Conflict of Interest

Advisory group members will declare any possible or perceived conflict of interest pertaining to a specific discussion topic, should the situation arise. In such cases, the advisory group will decide on the members' level of involvement relative to the specific topic matter.

8. Timelines

The SFM Plan was completed June 30, 2000. Since completion of the SFM Plan, the SFM Advisory Group has been engaged in reviewing annual progress on performance measures with a goal of continual improvement. Future changes to the SFM Plan will be based on the principles of adaptive management.

9. Information

The SFM Plan process will be supported by relevant information including the CSA SFM guidelines and supporting reference documents, examples of other British Columbia-based SFM Plans, the Kamloops LRMP and 1999 Monitoring Report, and other technical information as required. Where desired by the advisory group TSA licensees will seek to provide internal or external experts to gain a better understanding of a particular issue.

10. Communication

Agendas and meeting summaries will be prepared for each meeting. These materials will be distributed to members of the SFM Advisory Group and as requested, to other interested members of the public. Revised SFM Plans and Annual Monitoring Reports will be shared with advisory group members and with a wider audience of individuals who have expressed some level of interest in the public process. The Plans and Reports will also be shared with First Nation communities in the TSA.

A website offering general information on the SFM process and information specific to the Kamloops TSA SFM Plan will be maintained.

11. Changes to the Process

SFM Advisory Group Terms of Reference and Procedures

The Terms of Reference and Procedures for the SFM Plan process may be changed at any time during the process in accordance with the decision-making process described in section 5 above.