

**Minutes**  
**Kamloops TSA Sustainable Forest Management Plan**  
**Public Advisory Group Meeting**  
**Ramada Inn - Kamloops**  
**December 3, 2008**

**In Attendance:**

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Toby Jeffreys	Gord Todd	Mike Bragg
Frances Vyse	Pat Callahan	Nicole Bauche
Jason Yates	Dave Poole	Peter Grauer
Frank Kohlberger	Bert Parke	Mark Hopkins- Facilitator

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The primary objective of this session is to review the results of the 2008 SFM Audit Reports

### **1.0 Introductions and Agenda Review**

Following the self-introduction of participants the agenda was reviewed with the following additions:

- Proposal for the amalgamation of the separate Kamloops, Okanagan and Merritt SFM plans into a single plan – Mike Bragg.
- Proposal extend the 2008 Plan into 2009 – Mike Bragg
- Circulation and signing of “release form” for PAG members granting authority to have member photo’s in publications and on the website. – Mike Bragg

### **2.0 Action Items from Previous Meetings**

#### **AI-6: Review Of Riparian Protection Measures In The Field On Fall Field Trip**

This topic was reviewed in the field with examples, some discussion with First Nations rep on the possibility of wider (50m) buffers. Field discussion included process for the incorporation of Cultural info into planning.

**Q:** Bert Parke asked how much flexibility there is in setting up buffer areas.

**A:** licencees commented that there is more ability to meet local circumstances now (under the FSP process) than under the more prescriptive Forest Practices Code

#### **AI-7: Stand Level Retention Targets**

Discussion amongst the PAG members focused on the effect of averaging the results of individual licencees in the Monitoring Report. Although on average there appears to be room to increase the indicator target. Individual operations may vary widely. Concluded that the standard target need not be raised at this time.

#### **AI-8: Consideration Be Given To Developing A Landscape Level Biodiversity Indicator**

Discussion amongst PAG members was generally favorable towards developing such an indicator. Dave Poole indicated that the new requirements of Z809-08 are not yet well defined enough to proceed at this time. (*e.g.* if using BEC system should it be based on lowest or highest levels of definition) Once the standard is finalized this will need to be considered in developing new indicators. Francis cautioned that we may not want to go to too fine a scale.

**AI-9: Consider Revision Of 5m3/Ha Minimum CWD In Dry Ecosystems**

BCTS presented results from 9 dry sites (post harvest assessments) 6 sites met the 5m3/ha target, 3 did not. This is predominantly an issue for BCTS. Licencees agreed to review the numbers after the end of 2008 calendar year and supply info for further discussion at Spring2009 meeting. Bert raised issue of amount of debris in slash piles- discussion deferred to later in the agenda.

**AI-10: Consider Revising (Reducing) 36 Month Regeneration Delay Target.**

This suggestion arose as monitoring report indicated average regeneration Delay is significantly shorter than 36months. Licencee reps. indicated that although the average is well below 36 months, there are many circumstances where individual areas/licencees may require the 36 month window. Cited examples included areas where natural regeneration is prescribed or where only one portion of a block is harvested (the 36 month period starts with the first tree felled). There was no collective will to decrease the 36 month target.

**AI-11: Consider Revision To Indicator To Include Blue-Listed Species.**

Licencees stated hat for the most part they are already doing this and it is also a requirement of the pending new standard. Most Plans already include a mix of Red and Blue-listed species. There are yet some details to be worked out such as which List are they working from (*i.e.* SARA or COSEWIC or some combination of the two).

Frances asked if it was possible to add the BEC information to the list of species. Generally this was agreed to but West Fraser would like time to consider the implications.

**AI-12: Consider Revision To Indicator 9 To A More “Meaningful” Indicator Of Non-Conifer Presence On The Landscape.**

Recognized by the committee as an important issue, however further discussion deferred to the development of the pending new standards and Indicator review. No change to Indicator at this time.

**AI-13: Consider Revision/Reduction Of Indicator 10 Target – Amount Of Landbase In Permanent Access Structures.**

Concern amongst licencees much the same as the regeneration delay issue. The average is low but need flexibility in individual circumstance (*e.g.* many small blocks to address beetle harvest). No change to Indicator at this time.

**AI-14: Consider Revision To Indicator #11 To Include Total Harvest Volume – Not Just AAC Billable Volume.**

This change has already been agreed to by Licencees and should be reflected on the 2008 Monitoring Report

**AI-15: Consider Expansion Of Indicator 12 To Include Types Of Issues.**

This change has already been agreed to by Licencees and should be reflected on the 2008 Monitoring Report.

**AI-16: Consider Altering Indicator 14 To Include Requirement To Use “Certified” Seed.**

This will be changed to require the use of “Certified” in the 2009 Plan

**AI-17: Consider Increasing The Number Of Required Meetings/Year In The PAG Terms Of Reference**

The Facilitator proposed that the Terms of reference be amended to include 2 meetings per year and one Field Trip as the minimum number of meetings/year. This was agreed to by the PAG and the change will be made to the Terms of Reference.

**AI-18: Consider Revision To Indicator 17 – Tracking Of Non-CSA Certifications Within TSA.**

It was agreed by the members that Indicator 17 will be dropped entirely. In its place reference will be made to other systems within the body of the SFM Plan.

**AI-19: Consider Adding List Of Sample Communications With Ranchers To The Monitoring Report.**

This request has been agreed too and sample communications will be included in the 2008 Monitoring Report.

**AI-20: Consider Revision To Wording On Variance In Indicator 22.**

The “awkward” wording was noted by the PAG members. The meaning will be clarified by the Facilitator for discussion/circulation with the PAG.

Suggested that linkages be established on website to “Biodiversity BC” and website maintained by Kelly Mckloskey’s group (mark to identify site).

**AI-21: Review Individual PAG Satisfaction Survey Results For Low Scores**

Done. A score of 3.0 was determined to be a low score for the purposes of this exercise. There were no such individual low scores.

**AI-22: Consider Providing Information On Number Of Hits To SFM Website**

This was agreed to at last meeting. Delays in the amalgamation of the Okanagan and Kamloops Websites have only recently been overcome. The “hit” tracking Software is a “Google” add-on.

**AI-23: Add SFM Website To All SFM Generated Reports And Publications.**

Done

**AI-24: Encourage More Linkages With Affiliated Websites**

This will be pursued now that site is revised and functional again

**AI-25: Distribute Potential Dates For Fall Field Trip And Meeting.**

Completed by facilitator in April, 2008

## **3.0 Review Of 2008 Licencee Audit Results**

### **3.1 Gilbert Smith Audit Results – Toby Jeffreys**

Toby circulated the one page summary of the audit results for review.

#### **OFI 5.3.1 (Part A): Consider Amending TOR To ID Types Of Info Sent To “Full” And “Partial” PAG Participants.**

[Facilitator note: this is addressed later in the agenda]

#### **OFI 5.3.1 (Part B): (Consider What Is Meant By The Statement “Long-Standing Rights And Title Of First Nations Will Be Recognized In The Development Of The SFMP”**

No change is suggested or agreed to here. Only the courts can determine the nature and extent of such title.

#### **Indicator #1: Consider More Quantitative Measure Of OGMA’s From Year To Year.**

**Q:** Bert asked “Quantitative How”

**A:** Good question, the ones designated are still there, unlikely to change.

**Comment:** Frances likes the quantitative idea, but cautioned against looking at a single thing like OGMA’s – needs to be quantitative in the context of all factors.

**Comment:** Nicole noted that there is a website containing information on OGMA areas-not sure if publicly available though. Mark to investigate and link to website if possible.

**Comment:** Mike noted that OGMA’s are likely going to become “legalized” through legislation.

#### **Indicator #2: Consider Allowing A Variance That Is Specific To The Inclusion Of Safety Considerations**

The PAG agreed to the amendment of the Variance description to include Safety amongst the considerations.

#### **Indicator #3 Consider Updating Indicator Description To Include FRPA**

Agreed. This was an oversight in the previous year.

#### **Indicator #8 Consider Improving Reporting Criteria For All IWSpecies**

Agreed to in next Plan update.

#### **Indicator #12: Consider Defining What Is Classified As “Meaningful” Communication With First Nations.**

No clear definition exists, in many cases still before the courts. Leave as is for the moment for possible review when looking at finalized new standard.

#### **Indicator #14: Consider Specifying Type Of Grass Seed.....**

Done.

#### **Indicator #16: Consider Tracking PAG Attendance.**

Agreed, as this is a required element under the pending Standard.

**Indicator #17: Consider Value Of Indicator....**

It was agreed by the PAG that this indicator would be dropped (as part of the Action Item Review)

**Indicator #18: Consider Value Of Indicator As It Is Static And Unlikely To Change.**

PAG collectively agreed to keep as is for the time being. Frances noted that it was a little misleading – given the inclusion of Wells Gray Park.

**Indicator #19: Consider Providing Some Measurables To This Indicator In Terms Of The AUM's Listed In The Indicator Target.**

Discussion by PAG included fact that licencees have no control over AUM's therefore not a good indicator. Concluded that there is no need to change Indicator at this time.

**Indicator#20: Consider Removing Variance From Indicator As It Is Governed By Legislation.**

Agreed the variance will be dropped from the Indicator.

**Indicator #28: Consider Providing More Meaningful Indicator On The Measurables The Licencees Put Forth.**

PAG agreed to leave Indicator as is for time being. Noted that reference to FDP, FDP and LRUP's should be updated (LRUP's now RUM's)

**System Weaknesses**

To address noted weaknesses, the following actions were agreed to:

- PAG members and Licencees are considering several ways of boosting PAG attendance.
- Facilitator will ensure that First Nations on Partial participation list are advised of future Meetings.
- BCTS, Licencees, MoF will promote SFM process at RUM meetings.
- Mark and Mike to investigate possibility of having next SFM meeting at the KIB offices. Peter G. feels that would be a beneficial move.
- Bert Suggested there may be a pool of potential PAG members amongst the KLRMP committee.

**3.2 Tolko Audit Results – Mike Bragg**

**OFI #1: Amend Indicator #30 To Allow For Only 2 Tree Species At Higher Elevations.**

This was described with the PAG. Typically only two tree species are present naturally within the ESSF BEC zone - Sub-alpine Fir and Engelmann Spruce.

The PAG Agreed with the proposal to reduce the target of 70% of harvested cutblocks having 3 or more tree species in the Free-Growing Surveys to 2 or more within the ESSF Biogeoclimatic Zone.

**OFI#2: Clarify NRFL Activities And Rights.**

It was agreed that NRFL activities will be more extensively described in subsequent Plans.

**OFI#3: Consider diversifying/increasing PAG membership**

PAG members are aware of the issue, and have been exploring means of doing so.

**OFI 7.3.2/7.3.4(d): The organization should consider incorporating statement in SFMP indicating that non-signatory’s rights and Responsibilities will be respected”**

Agreed that the text of the SFMP will be amended to reflect this comment.

**OFI 7.5.3 Record: Keeping ..Missing Some Items On Website.**

All pertinent plans reports minutes and background material have now been added to the SFM website.

**OFI’s 7.6 And 7.4.6/7.5.3:** All relate specifically to Tolko’s internal operations and Record keeping

**3.3 Canfor Audit Results – Dave Poole**

Also audited by KPMG, many similar findings to BCTS

**Indicator #8: Identification And Protection Of Wildlife At Risk**

As discussed previously, Blue-listed species will be added to subsequent SFM Plan updates.

**Indicator #10: Annual Percent Of Harvest Areas In Permanent Access Structures**

No change as discussed previously in these minutes.

**Indicator #21: Mean Annual Increment**

Discussed by PAG. This issue was previously flagged and facilitator tasked with looking into alternatives. No practical alternatives identified. Frances Vyse reports similar conclusion. Some discussion on using MAI for species other than pine may be appropriate as MPB has had such an effect on the realized growth rate. Further discussion deferred to finalization of new standard.

**Indicator #22: Forest Age Class Distribution**

Following discussion it was agreed that this discussion should be delayed until finalization of new standard and any details around the required core indicators.

**OFI 5 Element 3.2: Water Quality And Quantity**

The auditor felt that there was currently no landscape level indicators of watershed health and functioning, and that a new indicator should be developed.

Previous PAG meetings have discussed this issue and recognize the importance. Dave P. feels that the landscape indicator is the sum of the individual harvest areas. Auditor feels it is unclear Bert said he clearly sees more water coming off harvest areas earlier. Further discussion on new indicator deferred to development of suite of new Z809-08 indicators.

**OFI 5 Indicator #12: Incorporation of traditional knowledge in Forest Planning**

Auditor noted there was no elaboration on the nature of FN consultations. This information will be summarized on the 2008 (and subsequent) Monitoring Reports.

**OFI 5 Indicator #14: Number Of Months Delay Until Grass Seeding Completed.**

Auditor noted delay period was trending higher with no explanation in Monitoring Report.

This item was discussed to the satisfaction of the PAG at the March 27, 2008 PAG meeting.

**OFI 5 Indicator #19: Nature of Rancher Issues not Specified**

The nature of the issues discussed with ranchers will be reported in the 2008 Monitoring Report.

**OFI 5 Indicator #23: Number Of Working Relationships With First Nations.**

Auditor would like to see more elaboration on the nature of the working relationships. This change was previously agreed to by the PAG and will be reported in the 2008 Monitoring Report.

Supplemental - Results Of Internal Canfor Audit

**Finding:** Need to develop process to address “Parking Lot” issues identified in SFM Plan. Agreed by the PAG that a “Parking Lot Review” will become a standing PAG meeting agenda item.

**3.4 BCTS Audit Results – Jason Yates**

Jason did not specifically address audit findings related to Indicators 5,6,7, and 10 as they are virtually identical to the Canfor findings noted above.

**OFI 6 Indicator #11: Annual Harvest Level Relative To Annual Allocation**

No comment at this time, will include commentary on 2008 report

**OFI 6 Indicator #17: Number Of Registrants To 3<sup>rd</sup> Party Certifications.**

As discussed, this indicator will be dropped from subsequent reports.

**OFI 10: Monitoring Report Update Required**

Some sections of the SFM Plan are becoming dated, with references to legislation and processes no longer in place. Agreed that these were oversights and should be removed in next issue of the SFM Plan.

**Comments From PAG:**

Frances: It seems that Auditors will eventually pick up on most things.

Mike: Individual auditors have specific interests that they tend to focus on.

Bert: For the most part thinks licencees are doing a good job in the field – auditors should be focusing on field work.

**4.0 Proposed Change To The PAG Terms Of Reference**

This years audit findings suggested that the PAG TOR be revised to better define the role of “full” and “partial” Participants. The following Addition to section 4.0 of the TOR was approved by the PAG:

*“Some Public Members of the PAG may elect to be Partial Participants in the process (by indicating such to the Facilitator). Partial Participants will receive copies of the annually*

*produced SFM Plans and Monitoring Reports only, and are not expected to participate in the regular PAG Meetings. Feedback to the PAG from partial participants is encouraged”*

## **5.0 Implementation Status - CSA SFM Standard Z809-08**

Facilitator updated the PAG on the status of the new standard, highlights included:

- Delay in Standard largely due to attempt to “harmonize’ with the requirements of the LEED building standard
- There was to have been a vote in November to ratify the new standard. November passed without ratification.
- Theoretical deadline is March 31<sup>st</sup>, 2009 corresponding with end of fiscal year.
- Assuming all falls in place should have new plan, under new standard in place by January 2010
- Mike Bragg outlined Role of Pat Salm who has been contracted by Tolko to coordinate to development of the new Indicators. Pat will be looking to hold meetings in this regard in late January, depending on when standard is released. Pat will likely be scheduling a series of meetings and looking for PAG participants.

## **5.1 Extension Of 2008 Plan - With Addendum For 2009**

The following proposal was made to the PAG by Mike Bragg (with the support of the other licensee representatives).

Given that:

- The SFM Plan is expensive to produce, print and distribute.
- It is of limited utility, to update the existing plan using the current Z809-03 Standard. (It will soon be replaced by the requirements of the new Z809-08standard)

Mike proposed that the 2008 Plan be extended in it’s entirety for 2009 - subject to an addendum to be produced and circulated describing the changes agreed to by the PAG in 2008.

This approach was discussed by the PAG and seen as a pragmatic approach given the circumstances. There was no disagreement to this proposal and the 2009 Plan will be put in place as described above.

## **5.2 Proposal To Amalgamate Kamloops, Okanagan, And Merritt SFM Plans – Mike Bragg**

Tolko has completed an internal review of the potential benefits of amalgamating the three SFM plans in which they currently participate. In support of the proposal Mike highlighted the following:

- The plans are very similar, although some have “morphed’ to deal with specific issues.
- Less expensive to produce single plan, rather than 3 separate ones.
- Less expensive and time consuming to Audit single plan rather than 3.
- Merritt and the Okanagan have strong PAG committees with high participation levels. Kamloops has struggled for members.
- Getting better interest area representation may be easier on a larger area.

Mike recognized that there will/could be some negatives, including travel, dilution of local issues

Comments from PAG Members:

BCTS supports the proposal they see the potential cost reduction.

Bert Parke – could this be approached as a common base set of indicators with specific indicators for each area.

Mike: Could be - Merritt has temp sensitive streams and Okanagan has water quality/quantity issues.

Frances: Why do you audit every year?

Mike: it is a requirement of the standard.

Peter Grauer: feels that looking at combining areas is worthwhile. Climate change etc. may be better dealt with on a larger scale.

Pat Callahan: felt the idea was reasonable and worth exploring further.

Frances: we are looking at an area with a “continuum of ecosystems” makes sense to approach it in a more coordinated way. Merritt and Kamloops forests are very similar- Okanagan less so.

Video conferencing may be means to deal with travel issue for some participants.

Bert: Agrees that Forests in Merritt area are very similar, bringing plans together as 1 may allow for better access to gov. funding sources. (Mike pointed out that FIA pays some of the cost now)

Peter; feels that economies of scale may provide more opportunities and areas of interest to work on.

Gord Todd: West Fraser will likely continue to use SFI so not a big issue for them

Dave Poole: Sees that there is a good fit with the Merritt area. More potential concern regarding a merge with the Okanagan SFMP.

Mike Agreed to circulate a summary of the Tolko review to PAG members.

### **5.3 Release Form For PAG Members**

A Release form was circulated amongst the meeting participants. Signing the form authorizes the use of PAG member photo's on the website and in publications and reports. All those present signed and returned a copy to Mike.

### **5.4 Climate Change – Chief Forester Request For Proposals – Mike Bragg**

This agenda addition was an information item for the PAG members.

Following a Request for Proposals call by the BC Chief Forester, Tolko Kamloops was awarded the contract to look into FSP issues pertaining to Climate change planning.

*e.g* Seed Planning zones are built on history – not forward looking to what climate may be.

Preliminary modeling in conjunction with a number of experts indicates potential for ‘shocking’ changes to local climate within the next 40-80 years.

The study divided into three areas of investigation:

- Science questions
- Policy questions
- Behavior questions

The study should be concluded by the end of March, 2009. Mike will arrange presentation of the results when ready.

### **5.5 Slash Accumulations**

This item, deferred from earlier in the meeting will be added to the agenda for the Spring, 2009 Meeting

### **6.0 Next Meetings**

The following dates have been selected for the indicated meetings. Note that additional meetings may be called to address the transition to the new Standard –when finalized

- **Spring PAG Meeting:**           **Tuesday March 31<sup>st</sup>, 2009**
- **Fall Field Trip:**               **Wednesday, September 16<sup>th</sup>, 2009**  
  (Gilbert Smith Hosting)
- **Fall PAG Meeting:**           **Wednesday, November 25<sup>th</sup>, 2009**

**Kamloops Sustainable Management Plan - Public Advisory Group Action Tracker**

<b>Action #</b>	<b>Creation Date</b>	<b>Action</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Completed</b>	<b>Comments</b>
1	Dec 3, 2007	Revise indicator 7 as agreed to at PAG meeting	Mark Hopkins	January 31, 2008	March , 2008	Included in 2008 Plan
2	Dec 3, 2007	Send out link to Mtn. Caribou Recovery Implementation Info.	Mark Hopkins	Dec 31, 2007	Dec 21, 2007	Included in minutes
3	Dec 3, 2008	Expand Revise and update Kamloops SFM Plan glossary (page 87 – 90)	Mike Bragg	Jan 31, 2008	March, 2008	Included in 2008 Plan
4	Dec 3, 2007	Revise monitoring report item #23 to include “type” of 1 <sup>st</sup> nation Relationships	Mike Bragg	Jan 31, 2008	Mar 27, 2008	Included in 2007 Monitoring Report
5	Dec 3, 2007	Consider implementation of Orientation Seminar(s) for new PAG members	Mark Hopkins	Jan 31, 2007	pending	Mark to elicit decision from Licencees
6	Mar 27, 2008	Include review of Riparian protection measure effectiveness in 2008 Fall field tour	Rick Cooper, BCTS	Fall 2008	Sep 25, 2008	Reviewed in the field on fall trip.
7	Mar 27, 2008	Consideration be given to altering Indicator 4 Stand level retention target	PAG	Fall 2008	Dec 3, 2008	Reviewed on Fall and subsequent discussion at Fall PAG mtg, recommends to change to target at this time.
8	Mar 27, 2008	Consideration be given to including a “landscape level biodiversity indicator	Dave Poole to Lead discussion	Fall 2008 PAG Mtg	On-going	Presentation on requirement by Dave Poole at Dec 3 <sup>rd</sup> PAG. Concluded that insufficient Guidance in new standard on this Item. Will Discuss further after standard published.
9	Mar 27, 2008	Consider revision to the 5m3/ha CWD minimum in dry ecosystems	Rick Cooper to lead discussion	Fall 2008 PAG Mtg	Dec 3, 2008	Reviewed at the fall 2008 Field trip. Results Presented by BCTS support keeping Standard at 5m3/ha. No change in standard at this time details in Dec 3 <sup>rd</sup>

						Minutes
10	Mar 27, 2008	Consider revision to the 36 month regeneration target indicator # 6	Toby lo lead PAG discussion	Fall 2008 PAG Mtg	Dec 3 <sup>rd</sup> , 2008	36 month Regeneration Target will remain in place for Individual Operational reasons. Details in Dec 3 <sup>rd</sup> Minutes
11	Mar 27, 2008	Consider revision of Indicator # 8 to include blue-listed species	PAG	Fall 2008	December 3 <sup>rd</sup> , 2008	Licencees have agreed to inclusion of Blue listed species, pending confirmation of which "list" they work from.
12	Mar 27, 2008	Consider Revision to indicator #9 (i.e. more "meaningful" indicator of non-conifer presence on landscape)	Mike Bragg to lead discussion with PAG	Fall 2008	pending	Insufficient Information re: the pending new standard to make decision at this time.
13	Mar 27, 2008	Consider revision to indicator #10 (possible reduction of target)	Toby to lead PAG discussion	Fall 2008	Dec3rd, 2008	Reviewed at the Fall 2008 Field trip. No change to target warranted - to address individual operating area constraints.
14	Mar 27, 2008	Consider revision to Indicator # 11 (table alteration to include all harvest vol.- not just AAC chargeable)	Mike Bragg will lead discussion	Fall 2008	Oct 24,2008	Agreed to suggested change at Oct 24, SFM Licencee meeting
15	Mar 27, 2008	Consider expansion of Indicator 12 monitoring report to include types of issues	Types of issues will be included	Fall 2008	Oct 24,2008	Agreed to include examples at Oct 24, Licencee meeting
16	Mar 27, 2008	Consider altering indicator to include requirement for "certified" seed use	PAG	Fall 2008	Oct 24,2008	Licencees have agreed to change on next plan.

Action #	Creation Date	Action	Responsibility	Due Date	Completed	Comments
17	Mar 27, 2008	Consider increasing the # of required meetings in indicator # 16	PAG	Fall 2008	Dec 3 <sup>rd</sup> , 2008	Change was recommended and approved by PAG (2 meetings & 1 field trip/year minimum)
18	Mar 27, 2008	Consider revision to Indicator 17 re: tracking of non-CSA SFM system registrations	PAG	Fall 2008	Dec 3 <sup>rd</sup> , 2008	Proposal to be made to drop Indicator 17 accepted by PAG at Dec 3 <sup>rd</sup> meeting.

19	Mar 27, 2008	Consider adding list of example communications with ranchers to monitoring report	PAG	Fall 2008	Oct 24,2008	Licencees agree to include sample communications in 2008 Monitoring Report.
20	Mar 27, 2008	Consider revision to “variance” allowed in Indicator 22	Facilitator	Fall 2008	pending	Mark to confirm intent of variance and propose less ambiguous wording.
21	Mar 27, 2008	Review individual survey results for low scores which may need to be addressed	Facilitator	Spring, 2008	Spring, 2008	Reviewed, No scores far out of line
22	Mar 27, 2008	Provide information on # of “hits” on SFM website as information to PAG and potentially on Monitoring report	Facilitator	Fall 2008	Oct 24, 2008	Done, but can get more detail at added cost
23	Mar 27, 2008	Add SFM website address to cover of all SFM generated reports/publications	Facilitator	Spring, 2008	Spring, 2008	Done, will be added to all new reports and publications
24	Mar 27, 2008	Encourage more linkages from “affiliated” websites to Kamloops SFM site	Facilitator	Spring, 2008	On-going	Linkage added as appropriate.
25	Mar 27, 2008	Distribute potential dates for Fall field trip and Fall Meetings. Confirm dates	Facilitator	March, 2008	April, 2008	Completed
26	Dec 3, 2008	Add issue of amount of debris in slash piles to Spring Mtg Agenda.	Facilitator	Spring 2009		
27	Dec 3, 2008	Look into web-site access detailing OGMA areas, Biodiversity BC publications	Facilitator	Spring 2009		Website noted by Nicole – not sure if public access available
28	Dec 3, 2008	Ensure that First Nations on Partial participation list are advised of future meetings.	Facilitator	Spring 2009		
29	Dec 3, 2008	Investigate possibility of having next SFM meeting at the KIB offices.	Mike Bragg & facilitator	Spring 2009		
30	Dec 3, 2008	“Parking Lot Review” will become a standing PAG meeting agenda item.	Facilitator	Spring 2009		
31	Dec 3, 2008	Implement approved changes to PAG TOR and post to website	Facilitator	Spring 2009		

32	Dec 3, 2008	Circulate summary of the Tolko review on SFM Plan consolidation to PAG when available	Mike Bragg	As available		
33	Dec 3, 2008	Mike will arrange presentation of the results of FSP and climate Change study	Mike Bragg	As available		